

Job title
Safety Coordinator



Reports

Directly to the Safety Coordinator Lead & Corporately to the Safety Manager

About Duz Cho Group of Companies

We are a proudly Indigenous owned company, best known for our focus on consistently delivering industrial expertise to natural resource projects within our Traditional Territory and beyond. We operate our businesses to provide sustainable employment to support our community, and to earn respect from our key stakeholders.

About the Role

As a Safety Coordinator, you will play a crucial role in ensuring the well-being of our employees by promoting a safe working environment. You will have the opportunity to make a significant impact on our organization through your expertise in safety policies, training, and incident investigation. If you are passionate about workplace safety and have the necessary experience, we invite you to apply for this position.

Duties and Responsibilities

- Travel in between different job locations or sites, on a as needed basis.
- A resource for the supervisors in the field.
- Assist with incidents and investigations and provide guidance when needed.
- Follow up and monitor corrective actions to ensure they are being carried out and maintained.
- Conduct site inspections and report all recognized unsafe acts and conditions and provide guidance to supervisors to mitigate them.
- Coordinate with supervisor on daily job tasks.
- Review safety documentation to ensure it is current, relevant, and present for the scope of work being conducted on site.
- Work closely with the Safety Coordinator Lead and/or Safety Manager to roll out and maintain current safety programs.
- Attend daily safety meetings and help workers with any safety concerns.
- Conduct site specific safety orientations when required.
- Act as a liaison between the field medics, supervisors, and the Safety Coordinator Lead.
- Help create and implement safety plans while ensuring that they are being followed daily.
- Encourage participation from every department in the JOHS Committee to assess safety issues, create safety protocols and procedures, and examine incidents and suggestions for preventing future occurrences.
- Participate in safety walks and inspections with Safety Coordinator Lead before or during every project to assess safety hazards.
- Creates and maintains a list of supplies for the EOC.

Qualifications & Skills

- Education Level - NCSO
- Minimum experience of at least 2 years of Safety work experience in construction or mining.
- An equivalent combination of education and experience will be considered.
- Knowledge of Legislation as it pertains to employer's responsibilities in relation to OHS requirements.
- Facilitation skills and public speaking considered an asset.
- Knowledge of Duz Cho our culture, social structure is considered an asset.
- Research skills including the ability to interpret and explain emergency management policies and laws.
- Knowledge of WCB.
- Conflict resolution skills
- Maintains high level of confidentiality in the handling of information.

Work Conditions

- Regular travel to all our different work sites.
- Manual dexterity required to use desktop computer and peripherals.
- Wages based on qualifications and experience, starting from \$29 - \$35.

How To Apply

Please submit your resume to recruitment@duzcho.com.